

VOLUNTEER

INFO PACK



**WOOLWICH
WORKS**



ABOUT



Woolwich Works opened in September 2021 as a new landmark cultural hub within the historic setting of Royal Arsenal Riverside.

Our buildings include a large performance space, medium sized show spaces and dance studios, plus smaller spaces for functions. We also have an outdoor courtyard area and a newly revamped café that transforms into an intimate evening show space.

Our spaces are used for a wide variety of purposes, from tech conferences with breakout rooms, to birthday parties and weddings, through to hosting community social forums, NHS blood donation and even the local polling station!

Woolwich Works presents a diverse range of cabaret, comedy, live music, exhibitions, theatre and dance. We programme a yearly live music and comedy festival, Woolwich Words & Sounds, have a summer beach bar in our courtyard and host a successful comedy showcase, Live at the Works.

We have a number of Resident Artistic Companies, including the National Youth Jazz Orchestra, dance company Luca Silvestrini's Protein and classical orchestra Chineke! Our buildings also host immersive theatre company Punchdrunk and every year we present Woolwich Contemporary Print Fair.

Our volunteers play a central role in helping Woolwich Works create an inviting and friendly environment for everyone that visits us.

As a volunteer you will:

- Welcome visitors with a friendly manner, supporting and guiding them around the venue and ensuring they feel comfortable.
- Engage with visitors about the venue and the different shows we offer.
- Attend briefings, where essential information for an event is communicated.
- Participate in fire evacuations and other general emergency procedures. You will also assist in carrying out safety checks and help ensure that visitors are safe throughout their visit.
- Ensure tickets are scanned and show people to their seats.
- Report any behaviour that is not permitted during our shows, such as unsolicited photography.
- Take feedback from our visitors and help us to achieve only the highest standards.



STUDENT BENEFITS



As a volunteer you will get the following:

- Travel expenses to and from Woolwich Works.
- Staff discount for our café and bars.
- Staff Tickets Giveaway: 2 tickets to a show of your choice.
- New skills through professional development and our essential training courses.
- Experience our amazing array of shows and programming for free.
- Be the first to be sent opportunities for paid work and apprenticeships.
- Social events for volunteers

Volunteering at Woolwich Works is also a great introduction to entertainment and the arts for anyone looking to pursue a career in the industry.

What kind of person are we looking for?

- We are looking for people who love the arts and the entertainment industry.
- We're looking for someone who is friendly, conscientious and has a good understanding of great customer service.
- Our volunteer positions are perfect for those interested in a career in the arts.
- You should have an enthusiastic and positive approach.
- We love team players, and volunteering is a great chance to be part of a diverse team of people from different backgrounds.
- If you enjoy helping others and have a positive outlook then we would love to hear from you.



To apply:

We welcome volunteers from any background and actively look to maintain the diversity of our volunteering team.

Please visit our website and apply through the recruitment portal: <https://apply.woolwich.works>

We require a minimum of one shift a month from you. Only apply if you can commit to this.

APPLY